



b. ■



a. ■ 61100

**You have certain rights** under Chapters 552 and 559, Government Code, to review, request and correct information we have on file about you.  
Contact us at the address or toll-free number listed on your report.

Page 1 of \_\_\_\_\_

## TEXAS CUSTOMS BROKER REPORT

c. Taxpayer number

■

d. Filing period

e. ■

f. Due date

g. Name and mailing address (Make any necessary name or address changes below.)

h. Blacken this box if your mailing address has changed. Show changes by preprinted information... 1. ☐

Blacken this box if you are no longer in business, and enter the date you went out of business below... 2. ☐

Month Day Year

**DO NOT WRITE IN  
SHADED AREAS.**

i. ■

j. ■

### INSTRUCTIONS

#### WHO MUST FILE:

A person who is licensed by the United States Customs Service to act as a custom house broker and who holds a Texas Customs Broker License issued by the Comptroller's office.

#### WHEN TO FILE:

The due date of the quarterly report is the 20th day of the month following the quarterly reporting period. For example, the first quarterly report of a year covers the months of January, February, and March and the due date is April 20th. If the due date falls on a Saturday, Sunday or legal holiday, the next business day will be the due date. Failure to receive the correct report form from the Comptroller does not relieve a customs broker of the responsibility to file a report on time by the due date. To be considered timely filed, a report must be either postmarked or received by the Comptroller on or before the due date.

#### DEFINITIONS:

**"Total value of the tangible personal property"** means the total amount of all sales prices, as shown on receipts and invoices from retailers who sold the property for which the licensed customs broker issued certifications for export.

**"Total amount of the corresponding tax for which the Customs Broker issued certifications of export"** means the total amount of all state and local sales and use taxes for Texas, as shown on receipts and invoices from retailers who sold the property for which the licensed customs broker issued certifications of export.

**"Total amount of tax refunded in accordance with certifications of export"** means the total amount of all state and local sales and use taxes for Texas which the licensed customs broker obtained assignments of right of refund from purchasers and received refunds of taxes from retailers.

**You must contact the Texas State Comptroller's field office in your area with outlet location changes or name changes.  
A license fee will be required for all new locations.**

Physical location (outlet) name and address (Do not use a P.O. box address.)

Outlet  
no. ■

**TOTALS FROM  
THIS OUTLET**  
(Dollars & cents)

1. Total value of the tangible personal property ..... 1. ■ \_\_\_\_\_
2. Total amount of the corresponding tax for which the Customs Broker issued certifications of export ..... 2. ■ \_\_\_\_\_
3. Total amount of tax refunded in accordance with certifications of export ..... 3. ■ \_\_\_\_\_

#### 4. TOTALS FOR ALL OUTLETS

Total value of the tangible  
personal property

Total amount of the corresponding tax for  
which the Customs Broker issued  
certifications of export

Total amount of tax refunded  
in accordance with  
certifications of export

4a. ■

4b. ■

4c. ■

k. ■ 61180

01-152 (Rev.4-08/3)

5. PENALTY: A penalty of \$500 is imposed for each occurrence in which a licensed customs broker fails to file a quarterly report on or before the due date. The Comptroller may also impose an additional \$50 late filing penalty for each late report filed if the customs broker has filed two previous late reports. .... 5. \_\_\_\_\_

6. TOTAL AMOUNT DUE AND PAYABLE (Total of Item 5) ..... 6. ■ \_\_\_\_\_

Taxpayer name

l. ■

m. ■

■ T Code

■ Taxpayer number

■ Period

I declare that the information in this document and any attachments is true and correct to the best of my knowledge and belief.

sign  
here

Taxpayer or duly authorized agent

Daytime phone

Date

Make the amount in Item 6  
payable to:  
STATE COMPTROLLER

Mail to:  
COMPTROLLER OF PUBLIC ACCOUNTS  
P.O. Box 149354  
Austin, TX 78714-9354

If you have any questions regarding this form, you may contact the Texas State Comptroller's field office in your area or call (800) 252-5555, toll free, nationwide. The local number in Austin is (512) 463-4600.